

14: Shift Selection – Daily Sales

Shifts from evoPOS will be displayed in the Daily Sales Shift Selection screen. All shifts to be processed, belonging to the day, will already be highlighted in blue for selection.

NOTE: There is no need to change the highlighted shifts*

Even if the store is not trading 24 hours, new shifts start from the time the previous shift was ended.

The final shift will be from POS K which contains all the information from the Day End process – including tank readings for fuel sites.

Daily Sales Shift Selection for Wed 11th JUL 2018

POS 2:	From	23:20	on	Tue 10th JUL	To	05:30	on	Wed 11th JUL
POS 1:	From	05:31	on	Wed 11th JUL	To	13:22	on	Wed 11th JUL
POS 2:	From	06:17	on	Wed 11th JUL	To	18:59	on	Wed 11th JUL
POS 2:	From	19:45	on	Wed 11th JUL	To	20:48	on	Wed 11th JUL
POS 1:	From	13:23	on	Wed 11th JUL	To	21:12	on	Wed 11th JUL
POS K:	From	23:20	on	Tue 10th JUL	To	21:13	on	Wed 11th JUL

* If the shifts highlighted do not match the Daily Sales Shift Selection date at the top of the screen, then shifts may need to be merged, or additional shifts added to re-align the dates.