

2: 5PPL Voucher Promotion

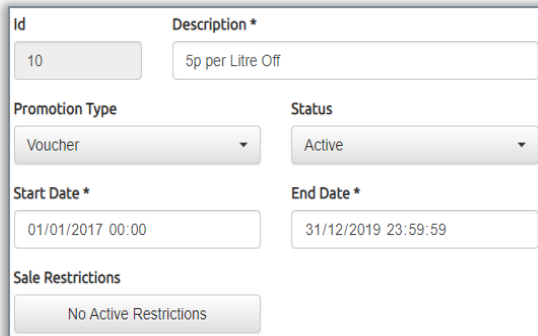
evoBOS supports a variety of promotions. This guide provides a quick summary on how to set up a 5PPL voucher promotion with an in-store spend over £20; generating 1 voucher per transaction.

For full details on other voucher settings see the evoBackOffice manual.

From the home screen select **Stock -> Promotion Maintenance -> Add Promotion**

1

Enter **Description and Promotion Type** as below.
The other fields (not shown) to the right-hand side of the screen, for Receipt, Customer and Operator will prefill with the main description on saving the promotion.

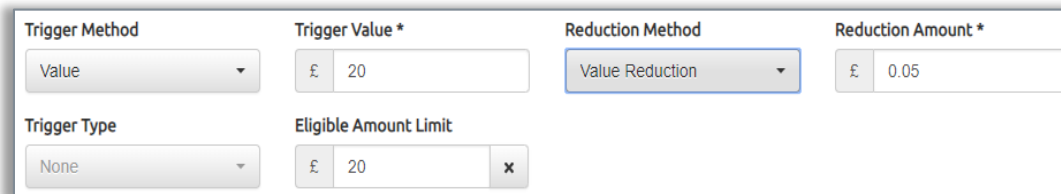


Id: 10
Description*: 5p per Litre Off
Promotion Type: Voucher
Status: Active
Start Date*: 01/01/2017 00:00
End Date*: 31/12/2019 23:59:59
Sale Restrictions: No Active Restrictions

2

Enter all details as shown.

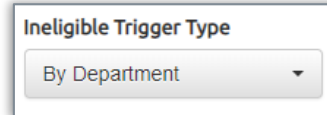
Note: this example is a £20 spend to trigger one 5PPL discount voucher i.e. spending over £20 will not issue further vouchers.



Trigger Method: Value
Trigger Value*: £ 20
Reduction Method: Value Reduction
Reduction Amount*: £ 0.05
Trigger Type: None
Eligible Amount Limit: £ 20

3

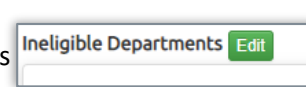
Select **By Department** from the drop-down menu.



Ineligible Trigger Type
By Department

4

Select **Edit** to add ineligible departments for the £20 spend.



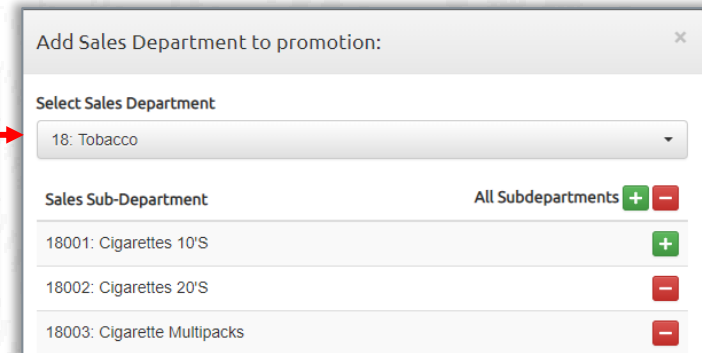
Ineligible Departments Edit

5

Pick the Department/s using the drop-down menu.

Sub-departments can be selected individually, or all sub-departments selected.

- Click + to add as required.
- Click - to remove



Add Sales Department to promotion:

Select Sales Department: 18: Tobacco

Sales Sub-Department: All Subdepartments + -

- 18001: Cigarettes 10'S +
- 18002: Cigarettes 20'S -
- 18003: Cigarette Multipacks -

2: 5PPL Voucher Promotion continued

From the home screen select Stock -> Promotion Maintenance -> Add Promotion

6 Set the **Reward Type – Reward by Department**

Reward Type
Reward by Department

7 Click on **Edit** to add the departments (fuel grades) eligible for the 5PPL discount.
Select from the drop-down menu.

- Click + to add as required.
- Click – to remove

Reward Departments **Edit**

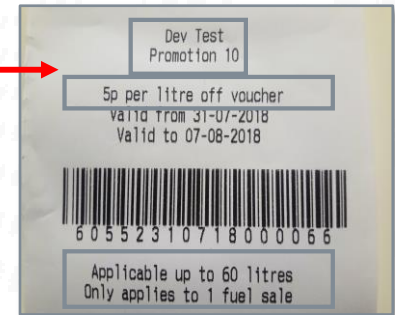
01001: Diesel	×
02001: Ultimate Diesel	×
03001: Unleaded	×
04001: Ultimate Unleaded	×

8 Check all the default options below are in place.

Trigger Policy Repeated	Reward Strategy Voucher	Redemption Strategy Single
Barcode Prefix * 6055	Barcode Format CODE128C	Unique Barcode <input checked="" type="checkbox"/>

9 Enter the Header Text, Voucher Description and Footer Text as you would like them to appear on the printed voucher.

Use a “|” character to denote a new line.



10 Set **Defer Start** to zero if the voucher can be used on the day of issue or enter the number of days before the voucher can be used.
Redemption Period is the number of days the voucher is valid for.

Defer Start *	Redemption Period
0	7

11 Enter the **Redemption Threshold** (minimum trigger amount)

Enter the **Redemption Limit** (maximum amount the discount is applied to).

Redemption Type *
Volume

Redemption Threshold
£ 1

Redemption Limit *
£ 60

12 